



## RUSHSHELBY ENERGY ORGANIZATION APPLICATION FOR GRANT FUNDS

### Application Requirements

- Applications are accepted quarterly and due no later than the 1<sup>st</sup> Thursday of February, May, August or November.
- Applications must be completed in full. Incomplete applications will be tabled until all requirements have been met.
- Grants must be for items that will stay with the organization and benefit multiple people for a long period of time.
- Grants can only request up to \$10,000.
- Applications must be typewritten.

### Information That MUST Accompany Completed Application

1. A copy of the most recent fiscal year's financial statement. If the organization has an independent audit, a copy of that report.
2. A copy of the organization's 501 (c)(3) status from the.
3. A one-page budget outlining the project of this request.
4. A copy of the requesting organization's current fiscal budget.
5. If you are requesting specific items, please attach at least two vendor quotes with a line item break down for each item.

### Questions or Inquiries

Call Cathy Rhoades at 765-544-2938.

Mail or deliver 11 copies of this application and the necessary attachments to:

Operation RoundUp  
RushShelby Energy  
PO Box 55  
Manilla, IN 46150

FOR FUND USE ONLY

Date application received \_\_\_\_\_ Cycle assigned \_\_\_\_\_

Approved      Date \_\_\_\_\_ Amount \_\_\_\_\_ Declined



**TYPE ALL INFORMATION**

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Grant Requested Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Is the Organization Tax Exempt? \_\_\_\_\_ (a copy of your IRS 501 (c)(3) must be attached)

Is it audited? \_\_\_\_\_

Fiscal year end date: \_\_\_\_\_

What year was the organization formed? \_\_\_\_\_

**AMOUNT OF GRANT FUNDS REQUESTED FROM US:** \_\_\_\_\_

Total Budget of project utilizing grant funds: \_\_\_\_\_

Other sources being asked for funds for this project:

Date these funds are needed: \_\_\_\_\_

Has your organization previously applied to RoundUp? \_\_\_\_\_

Please list the result of those grant applications:

Briefly describe the project for which you are requesting a grant:

What cash or in-kind contributions is your organization making to this project?

Describe the number of people that would benefit from this project, who they are, and the type of impact on them:

What is the number of individuals, families, or groups served by your organization in the past year?

Describe the outcome you expect from this program:

What will happen to this project if we are unable to grant the amount requested?

If you have requested multiple items in this grant, please prioritize the items so that if only a portion of your request may be granted, items covered under that portion can be easily identified:

Use this space to provide more specific details about your project that you feel would be helpful to the committee:

Please list three references not affiliated with RushShelby Energy, its subsidiaries, or the RushShelby Energy Rural Electric Community Fund:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Name

Phone

Affiliation with Your Organization

*The information contained in this statement is for obtaining funding from the RushShelby Energy Rural Electric Community Fund on behalf of the organization listed on page one. The undersigned is acting as an agent for the organization for the purpose of this application. The undersigned hereby states that all information provided on this form is true and accurate on the date signed and that the RushShelby Energy Rural Electric Community Fund may consider this information as continuing to be true and hereby authorized to make any and all inquiries of directors, employees, clients, and others affiliated with the organization to verify accuracy of statements and request made herein.*

*The Undersigned hereby states that if the RushShelby Energy Rural Electric Community Fund grants funds for the request contained herein, that those funds shall only be used for the purpose stated in this application. Should the organization have grant funds distributed to it that it cannot for any reason spend on the purpose stated in this application, such funds shall immediately be returned to the RushShelby Energy Rural Electric Community Fund. If funding is received, we hereby grant RushShelby*

*Energy permission to publicize such grant through mediums it determines proper. Such publicity may include photographs, video, audio recordings and written statements. Such publicity shall be about the grant itself and the project. Financial and other organizational data shall not be included in the publicity without written consent of the organization.*

*The RushShelby Energy Rural Electric Community Fund shall also maintain the right to request an audited financial statement of the organization that would cover the year the grant was received and/or expensed. If an audit is not conducted by the organization, the Fund shall be provided with a copy of the board approved financial statement for the fiscal year including the grant expense.*

Name of Organization:

---

Signature of Representative:

---

Printed Name:

---



**The following information must be provided or your application will be tabled until all requirements have been met.**

**Please place initials by each item on the check list.**

\_\_\_\_\_ All pages of the application are complete and typewritten.

\_\_\_\_\_ A copy of the most recent fiscal year's financial statement.

\_\_\_\_\_ A copy of the organization's 501 (c)(3) status from the IRS.

\_\_\_\_\_ A one-page budget outlining the project of this request.

\_\_\_\_\_ A copy of the requesting organization's current fiscal budget.

\_\_\_\_\_ If you are requesting specific items, please attach at least two vendor quotes with a line item breakdown of each item.

